


BASELINE E-CIGARETTE USE ASSESSMENT, ECA QUESTION BY QUESTION (QxQ), VERSION 1.0

I. GENERAL INSTRUCTIONS

The Baseline E-Cigarette Use Assessment (ECA) is to be completed by the study coordinator during the participant's baseline clinic visit.

Please answer every question on this form. *NOTE: All response options in the paper form may not appear in CDART (e.g., 'Don't know', 'Declines to answer', etc.).* Beside each item input is a small double bracket icon which looks like this: . Clicking this icon displays a field dialogue box in which the "Field Status" selection menu allows you to choose from the following options: 'Refused', 'No response', 'Doesn't know', 'Not applicable', 'Maximum value', 'Minimum value', and 'Missing'. **See MOP 6 – Section 3.2 for additional instructions on how to select a Field Status option.**

Whenever numerical responses are required, enter the number so that the last digit appears in the rightmost box. Enter leading zeroes where necessary to fill all boxes (e.g., enter 0.25 rather than .25).

II. INSTRUCTIONS FOR INDIVIDUAL ITEMS

Header Information: Consists of key fields which uniquely identify each subject and recorded occurrence of a form. For the "ID NUMBER", record the 3-character, 6-digit number assigned to the specific participant. For the "Event", record if this is happening at Baseline or another event.

- Item 0a.** Record the date the data was collected or abstracted in the MM/DD/YYYY format either by selecting the pop-up calendar in CDART or entering the date in the space provided.
- Item 0b.** Record the SOURCE staff code of the person who collected or abstracted the data. This code is assigned to each person at each site by the GIC. If you do not have a staff code and are collecting SOURCE data, please contact the GIC in order to receive your own individual staff code.
- Item 1.** Select only one option among the two possible choices. If 'No' is selected, **Go to End** of the form, and **Save and Close** the form.
- Item 2.** Select only one option among the three possible choices. If 'Other (exclude flavoring)' is selected, go to Item 2a.
 - Item 2a.** Specify other substance in the participant's electronic cigarette or vape product in the space provided.
- Item 3.** Select only one option among the two possible choices. If 'No' is selected, go to Item 5.
- Item 4.** Select only one option among the five possible choices.
- Item 5.** Select only one option among the two possible choices. If 'No' is selected, go to Item 6.
 - Item 5a.** Select only one option among the four possible choices.
- Item 6.** Select only one option among the two possible choices. If 'No' is selected, go to Item 7.

Item 6a. Select only one option among the four possible choices.

Item 7. Record the date the participant started using e-cigarettes or vape products in the MM-YYYY format by entering the date in the space provided. **NOTE: In instances that only the approximate month and year are requested, the calendar icon cannot be used in CDART (i.e., the icon will be crossed out with an X).**

Item 8. Select only one option among the two possible choices. If 'No' is selected, go to Item 9.

Item 8a. Select only one option among the eleven possible choices. If 'Other' is selected, go to Item 8a1.

Item 8a1. Specify other e-cigarette or vape product liquid flavoring in the space provided

Item 9. Select only one option among the two possible choices. If 'No' is selected, go to Item 13.

Items 10-11. Select only one option among the six possible choices.

Item 12. Record the number of times the participant has used an e-cigarette or vape product in the last 24 hours in the space provided. Then, go to Item 16.

Item 13. Record how many months and/or years the participant used e-cigarettes or vape products in the space(s) provided. *NOTE: Do not leave either field blank. Enter 0 if appropriate.*

Item 14. Record how many months and/or years it has been since the participant used an e-cigarette or vape product in the space(s) provided. *NOTE: Do not leave either field blank. Enter 0 if appropriate.*

Item 15. Select only one option among the six possible choices.

Item 16. Select only one option among the six possible choices. If 'Other' is selected, go to Item 16a.

Item 16a. Specify other e-liquid bottle size the participant purchased in the space provided.

Item 17. Select only one option among the eight possible choices. If 'Other' is selected, go to Item 17a.

Item 17a. Specify other length of time one e-liquid bottle lasts in the space provided.

If 'No' or 'Other (exclude flavoring)' to Item 2, go to Item 20.

If 'Yes' to Item 2, proceed with Item 18.

Items 18-19. Select only one option among the eight possible choices.

Item 20. Select only one option among the eleven possible choices. If 'Other' is selected, go to Item 20a.

Item 20a. Specify other brand of e-cigarette or vape product the participant uses in the space provided.

Item 21. Select only one option among the two possible choices. If 'No' is selected, go to Item 22.

Item 21a. Select only one option among the two possible choices.

Item 22. Select only one option among the two possible choices. If 'No' is selected, go to Item 23.

Item 22a. Select only one option among the two possible choices.

NOTE: Read the script preceding Item 23 to the participant.

Items 23-25. Select only one option among the two possible choices.

Item 26. Select only one option among the four possible choices.

If 'No' to Item 9, go to Item 28.

If 'Yes' to Item 9, proceed with Item 27.

Item 27. Select only one option among the eleven possible choices.

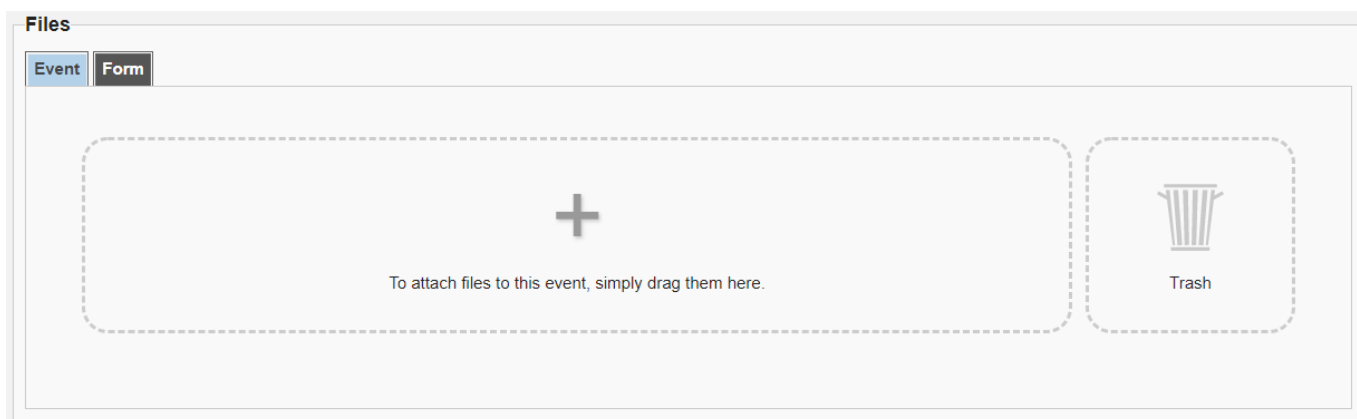
Item 28.

Items 28a-28q. Use the check boxes to answer all the symptoms that apply that the participant has experienced and believe may be caused by using e-cigarette or vaping devices.

Item 28o1. If Item 28o is checked, specify other symptom in the space provided.

Items 29-31. Select only one option among the two possible choices.

Item 32. Select only one option among the two possible choices. **NOTE: If 'Yes' is selected, take a picture of the participant's e-cigarette or vape product and upload to CDART. To do so, save the picture as a .jpg file and simply drag and drop the image to the box at the bottom of the screen as pictured below:**



Select **Save and Close** at the bottom of the page/screen.